

## **DMOSC May 2018 Board Meeting Minutes**

Attendance: Shannon Garrett, Maria Jackson, April Golden, Rena Stoddard, Sarah Baysden, Jody Fisher, Jane Herron, Martha Chinnock, Liz Campbell, Emily Case

- **Call Meeting to order 0933**
- **Welcome to all Advisors/Board Members**
- **Executive Board Reports**
  - President- Maria Jackson
  - Vice President- April Golden
  - Parliamentarian- Amy Waring
  - Recording Secretary- Sarah Baysden
  - Treasurer- Rena Stoddard
- **Committees**
  - Corresponding Secretary- Sarah Baysden
  - Membership/Reservations- Emily Case
  - Publicity- Martha Chinnock
  - Retired Spouses- Jane Herron
  - Charitable- Jody Fisher
  - Scholarships- Liz Campbell
  - Programs- Gayle Allred
  - Ways and Means- Gayle Allred
  - Thrift Shop- Jane Herron
  - \*\*Board Reports “as written” unless otherwise noted
- **Old Business**
  - Approval of April Minutes
    - Jody moves/April 2<sup>nd</sup>/unanimous
  - Board email addresses and passwords
    - Make sure Martha has correct login information and current password
  - Board positions
    - Slate of Officers was voted on at April social
    - President-Martha Chinnock
    - Vice President- Rena Stoddard
    - Secretary- Maria Jackson
    - Treasurer- Jody Fisher
    - Martha also made it known at board meeting that she has asked Amy Waring to stay on as Parliamentarian
  - Handovers, emails and binders
    - Make sure it is up to date and includes the budget for 2018-2019 board year
    - There will be an hand off meeting 7 June at Martha’s home
  - Cookie Crunch

- Binder has not been handed off, but Heather (Med Group Commander Spouse) will be taking over CC.
- **New Business**
  - Charitable request
    - Sonoran Science Academy
      - Line item for \$250
      - Green House project/would bring community together/educational
      - School on base
      - Jody motions to donate \$500 (\$250 budgeted/\$250 General Fund)—Rena 2<sup>nd</sup>—Unanimous
    - DM Top 3
      - Sr NCO Induction Ceremony in August (yearly event)—70 plus inductees—Huge base event
      - \$17,500 total cost
      - Requesting funds for inductee medallions
      - Jody motions to donate \$1,000—Rena 2<sup>nds</sup>—Unanimous
  - Discussion about left over Charitable Funds
    - Jody recommends the \$1,750 not given away be added to the General Budget at the mid year budget review
    - Rena notes that we need to keep cash available under \$50,000 or we will go into a new/higher tax bracket.
    - Discussion on cutting down on budgeted line items to free up funds to put in the General Fund which ultimately gives board the option to give out more funds because they are not tied down. Also allows for more funds to be available for scholarships.
  - May's Social update
    - No longer at Roadhouse Cinema due to logistical conflicts/details too fuzzy
    - Now at Guadalajara Tuesday May 16 at 6:30
  - Updates to Policies, Procedures and Constitution and by-laws
    - Maria and Amy are still working this
  - 2018-2019 Budget
    - Needs to go in binders before hand off
    - Needs to be posted to website
- **Advisor's Comments**
  - Shannon thanked the board for their work this year and informed everyone of her replacement.
- **Announcements**
  - Hand over Board Meeting will be either the first week of June or second week at 9:30 in the Chapel Conference Room

- Next social – Tuesday May 15<sup>th</sup> 6:30 at Guadalajara Fiesta Grill on Kolb
- **Adjourn 1010**

An executive board meeting was held from 0903-0920.

Attendance: Shannon Garrett, Maria Jackson, Rena Stoddard, Jody Fisher, and Sarah Baysden

Charitable Requests:

1. Operation Warm Heart—line item for \$1,000
2. DM Top 3
  - a. Requesting \$250 which would help with the cost of inductee medallions
  - b. Charitable Chair would like to up amount because DMOSC still has remaining funds for board year.
  - c. Jody moves we give DM Top 3 \$1,00—Rena 2<sup>nd</sup>
    - i. Discussion: Would \$1,000 get used—upon further research total medallion cost is \$3,400.
    - ii. Unanimous vote—moves to Gen Board
3. Sonoran Science Academy
  - a. Line item \$250
  - b. Jody recommends \$500
  - c. Funds will be used for a greenhouse project that would provide education bringing the school and community together.
  - d. Jody moved to donate \$500 (\$250 budgeted/\$250 general fund)—Rena 2<sup>nd</sup>—unanimous and moves to Gen Board

Maria Jackson, DMOSC President

Sarah Baysden, DMOSC Recording Secretary